

Minutes of the regular meeting of the Board of Trustees held Thursday, May 7, 2020 via Zoom and teleconference.

Present via Zoom: Ms. Marian Brown, Chair                      Excused:              Hon. Charlie Ripley  
 Dr. Linda Van Buskirk  
 Mr. John Camardo  
 Ms. Stephanie Hutchinson  
 Mr. John Klink  
 Mr. Tony Franceschelli  
 Mr. Dan Charles

Dr. Brian M. Durant, President  
 Dr. Ron Cantor, Vice President of Academic Affairs and Provost  
 Jeff Rosenthal, Vice President of Student Affairs  
 Marie Nellenback, Acting Chief Financial Officer  
 Dr. Keiko Kimura, Asst. Vice President of Academic Affairs, Dean of Fulton Campus  
 Tom Corcoran, Director of Human Resources  
 Pam Heleen, Executive Assistant to the President, Secretary to the Board  
 Guy Cosentino, Exec. Director of Cayuga Community College Foundation  
 Bruce Walter, Manager, IT User Services

Present via Teleconference: Eric Zizza, Pres. Faculty Association  
 Linda Frank, Assistant Professor, History  
 Theresa Rogalski, Co-President ESP  
 Andrew Poole, Media and Public Relations Associate  
 Doug Hart, IT User Services  
 Stan Swizdor, Computer Lab Instructional Assistant  
 Debbi Purcell Senior Typist, Community Education  
 Lorelee Lardear, Typist, Fulton Welcome Desk  
 Misty DiGaetano, Co-President ESP  
 Emily Cameron, Assistant Director of CEWD  
 Chuck Romer, Human Resources Associate  
 Dr. Cathy Dotterer, Dean of Students  
 Michael Schillace, Instructional Assistant, Auburn Library

Marian Brown called the meeting to order at 8:01 a.m.

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\_\_\_\_\_ Marie Nellenback indicated:

Thanked the Board for accepting the Audit. The 2019 - 2020 audit begins in July. Ms. Nellenback reviewed the financial statements highlighting the notes that appear. We are enacting a spending freeze immediately. 80 gallons of hand sanitizer will be arriving shortly as we gear up for our return to campus. Budgets are due from budget managers on March 2. Vice Presidents will then begin to meet with them. Their line item budgets are built from scratch each year and there will be lots of meetings over the next month. Auditors will be at the March 12 Finance & Audit committee meeting and then the full Board on March 26.

\_\_\_\_\_ Tom Corcoran's report was included in the packet.

All training events have been postponed. Only one inquire has been received concerning the Family First CARES Act that went into effect on April 1st. More are anticipated when plans to reopen are announced.

\_\_\_\_\_ : Mr. Charles reported:

SGO has been meeting weekly to discuss ways to keep students motivated through to the end of the semester. Some are struggling with a totally online learning environment. Motivational Mondays and Thursday Trivia are opportunities to see students virtually.

\_\_\_\_\_ : Mr. Cosentino reported:

Dr. Joe Karpinski passed away in April. The Alumni Award event has been postponed. All alumni trips are being reviewed. The President's Circle dinner in July is under review. Commencement award letters are going out a little later than normal. All 6 Emerson Scholars have accepted. 50% of the Presidential Scholars have accepted. Endowment has taken a hit and donations may also be impacted.

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None

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None

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None

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In the Board Packet

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At 9:01 a.m., Ms. Brown announced that the Board needed to adjourn into Executive Session to discuss personnel and collective bargaining issues. The Board will take no action after Executive Session. The motion to adjourn into Executive Session was made by Mr. Klink, seconded by Ms. Hutchinson, and carried following a unanimous voice vote. The Board returned from Executive Session at 10:13 a.m. following a motion by Mr. Klink, seconded by Mr. Camardo and carried following a unanimous voice vote.

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Mr. Camardo moved to adjourn the meeting, seconded by Mr. Klink and carried by unanimous voice vote. The meeting adjourned at 10:13 a.m.

Recorded & transcribed by:

Pamela Heleen  
Secretary to the Board

Respectfully submitted:

John Klink  
Secretary, Board of Trustees