

Ms. Annette LeFever

Via Zoom:

Ms. Kelsey Dempsey, Bonadio Group Mr. Gregg Evans, Bonadio Group
Ms. Lindsey Suppes Mr. Eric Zizza
Ms. Rebecca Devendorf D O E X v K [E] o

called the Regular Session Meeting to order at 801 AM

1.0

- o The Auditors discussed the Fund balance in details. Their presentation included a comparison. They showed the impacts HERRF funding had on both operational budget and the Fund Balance.
- o The auditors spoke about retiree health benefit liabilities and the complexities of projections and adjustments that happen from year to year.

4.0 CONSENT AGENDA

Mr. Franceschelli presented the Board Minutes from February 2024 meeting and the monthly Invoice and Stipend Reports. Ms. Brown made a motion to approve and Dr. Van Buskirk seconded. The motion carried by unanimous voice vote.

4.0 FINANCE & AUDIT COMMITTEE MEETING NOTES

Ms. Hutchinsor stated meeting notes from the April 2024 committee meeting were included in the agenda packet. She stated there are no resolutions to consider this month.

4.1 Resolution to Approve the 2023 Audit Report

5.0 GOVERNANCE & PLANNING COMMITTEE MEETING NOTES

Dr. Van Buskirk stated the meeting notes from April 2024 committee meeting were included in the agenda packet. He announced there was one resolution to consider this month and briefly described the changes made to the Board Bylaws.

5.1 Resolution to Approve Changes to the Board Bylaws

Ms. Van Buskirk made the motion to approve the resolution. Ms. Brown seconded the motion, which carried by unanimous voice vote.

6.0 COLLEGE REPORTS

6.1 President's Report

Dr. Durant (Trustee networking group) and NYCCT (Trustee networking group) have worked to align their messaging around state budget support for community colleges. Workforce Development support continues to be a focus for both groups and seems to have the support of many elected officials.

Dr. Durant recapped the Professional Planning and Development Day held last month. The focus of the day was around understanding the college planning process, annual college priorities and how they are linked to the overarching strategic plan and to the annual budget development communication plan that informs the campus and constituents about the college priorities and how they fit into them and PPDD was a good forum to do just that.

Dr. Durant reminded trustees of the Middle States accreditation process timeline, stating our team visit is just about 11 months away. He recounted his recent participation as a Team Chair on a visit to another community college in another state. He shared that not only was this a great professional development experience for him, but that he has been able to share his feedback with our local MSCHE team visit.

6.2 Provost & Vice President of Academic Affairs

Dr. Cantor stated he has recently met with sixteen professors who are eligible for a Full Professor Service Award provision within the Faculty Contract. Meetings included a full review of each faculty member's credentials, achievements, engagement in professional development, and student feedback surveys. He has forwarded his recommendations to the President for further consideration.

6.3 Vice President of Student Affairs

Dr. Dotterer was pleased to announce two Spring enrollment events went very well. Both received good feedback from prospective students and she expressed her appreciation for faculty and staff who participated. Dr. Dotterer stated we will be offering four days in the coming months where Early College Advisement will invite high school students from Cayuga and Oswego county to attend a campus based advisement and enrollment event. A bus will be provided from their home schools to each campus for tours and meetings with admissions and advisement staff.

Dr. Dotterer spoke about the technology process changes that are happening in response to the FAFSA updates. She stated we have a great deal of work to do adjust to the new FAFSA format but that once those changes to our IT systems are complete, it will assist in getting Financial Aid packages out to students in a much quicker and more efficient manner.

Finally, Dr. Dotterer acknowledges the retirement of Karen Theil. Karen was our graphic designer for over thirty years and had a hand in all college publications, signage and visual materials. Dr. Dotterer and all trustees thanked her for her work and wished her a long and happy retirement.

6.4 Vice President of Workforce Development & Partnerships

Dr. Kimura announced that two new cohorts of non-credit electromechanical fundamental microcredential have been launched. Dr. Kimura relayed a story from a former course where a local manufacturer who had enrolled some incumbent workers in the course rewarded a

6.5 CFO/Treasurer

Ms. Albrecht stated the financial report was included with the agenda. There have been no changes since committee. She reiterated that the Fund Balance is accurately shown as \$10.1M. She stated that the Fulton Police Academy is progressing within the targeted timeline and HVAC

9.0 INFORMATIONAL FORMS INCLUDED

- 9.1 2022 - 2023 Trustee Attendance at County Legislature Meetings
- 9.2 Board of Trustees Contact List
- 9.3 Video & Phone Conference Procedure for Board of Trustee Meeting
- 9.4 2022 t 2023 Board and Committee Meeting Dates
- 9.5 Acronyms and Their Meanings
- 9.6